



Singapore
Branch

CI Arb

The Chartered Institute of Arbitrators (Singapore Branch) proudly presents

Accelerated Route to Fellowship (International Arbitration)

Date: 4-5 June 2011 (Saturday-Sunday) ♦ Time: 8.30am-6.00pm ♦ Venue: Maxwell Chambers, Singapore

THE COURSE

The Chartered Institute of Arbitrators is inviting applications from suitably qualified professionals for a 2-day assessment programme, which provides candidates with a fast-track route to Fellowship.

Fellowship is a mark of excellence for arbitrators from which, having gained relevant experience, an

arbitrator may progress to become Chartered Arbitrator.

AIM

The Accelerated Route to Fellowship aims to provide a fast-track route to Fellowship through the international arbitration pathway.

WHO SHOULD ATTEND

The fast-track route is designed for busy and experienced legally qualified professionals who have a law qualification and/or substantial knowledge of arbitration.

The programme has been devised to take into account, knowledge and experience gained through academic and practical means. The workshop covers law, practice and procedure of international civil and commercial arbitration. It is therefore valuable for anyone wishing to be conversant with the international arbitral process generally, whether as a part, advocate, witness, judge or potential arbitrator.

COURSE PROGRAMME

The assessment programme is delivered over 2 days, and consists of written exercises and a series of workshops to assess knowledge, ability and drafting.

The course dates advertised are the dates when candidates will be required to attend the face-to-face workshops.

ENTRY REQUIREMENTS

In order to be registered onto the Accelerated Route to Fellowship – International Arbitration, candidates must:

- have successfully completed and passed Module 1 Law of Obligations and Civil Evidence, or possess a recognised equivalent qualification such as a Law qualification.
- have substantial knowledge of international arbitration (unassessed)
- have at least 5 years' experience in dealing with international civil and commercial disputes, including alternative methods to litigation in court.
- evaluate the programme themselves as to their personal suitability to undertake it, appreciating that the assessment unit is intensive and that they will be assessed throughout the programme against standard benchmarks.

COURSE FEE

Inclusive of Course Guides, Tea Breaks and Lunch

- **CI Arb Associates/Members: S\$2,500**
- **Members of Supporting Organisation (see registration form for details): S\$2,700**
- **Non-Members / Standard Fee: S\$3,000**

ON COMPLETION

On successful completion of the assessment programme, candidates will be required to complete the Module 4 Arbitration (Award Writing) course and a Peer Interview to be eligible to apply for Fellowship with the Chartered Institute of Arbitrators.

SYLLABUS

I. Law of International Arbitration

- Fundamental principles of the arbitration process
- Private International Law and applicable laws
- Recognition and enforcement Conventions and Treaties
- The relevant arbitration code(s) the local law plus (unless already in the local law) the UNCITRAL Model Arbitration Law – concepts, mandatory optional and default provisions
- The arbitration agreement
- Initiation of an international arbitration
- Nominations & appointments
- An international arbitral tribunal's jurisdiction & powers
- Deciding and Setting the Procedure
- Interlocutory procedures, pleadings & applications
- Oral hearings & procedures
- Costs & interest claims
- Award types and requirements
- Role of the Court
- Specialist regimes – ICSID, WTO, WIPO, and others and the relevance of Public International Law and Bilateral Investment Treaties

II. Arbitration Practice and Procedure

- Writing an arbitration Agreement

- Schedules of Fees & Expenses Drafting in arbitrations generally
- Interlocutory matters, including applications
- Detailing the procedure
- Submissions, Pleadings and Disclosure
- Oral and physical evidence
- Measures for Protection
- Reasonable costs
- Offers to settle
- Main stages in an international arbitration
- Defining and dealing with issues in dispute

III. Dealing with arguments and claims

ASSESSMENT

Assessment of this programme consists of:

An interactive 2-day assessment series of workshops, where situations will be presented to candidates in groups for their consideration as to what to do in such circumstances.

Candidates are assessed in terms of their knowledge, judgment and interactive/self-presentation skills and ability to draft specific documents related to the situations.

Candidates will also be required to undertake written exercises before and during the 2-day workshops.

WHAT HAPPENS WHEN I REGISTER FOR THE COURSE?

Upon successful registration, candidates will receive confirmation they are booked on the course.

Joining instructions and course materials will be sent to candidates approximately 1-2 weeks before the course start date. However, candidates who register later than the registration closing date do so on the understanding that course materials would only reach them a few days after their registration has been accepted.

THE CHARTERED INSTITUTE OF ARBITRATORS & THE SINGAPORE BRANCH

Founded in 1915 with approximately 12,000 members in more than 100 countries, the Chartered Institute of Arbitrators ("Institute") is a centre of excellence, for the global promotion, facilitation and development of all forms of dispute resolution. The Institute is a UK registered charity working in the public interest through an international network of more than 30 Branches and Chapters. The Institute's professional Pathways programme is a world-class framework of knowledge and skills in the field of non-court dispute resolution covering the main disciplines of arbitration, adjudication, mediation, and international arbitration. The programmes and events of the Institute provide the ideal platform to underpin and support the development of professional experience in these disciplines, as well as a tiered range of professional membership qualifications to provide public recognition for your level of expertise.

The Singapore Branch was established in 2010.

REGISTRATION FORM

ACCELERATED ROUTE TO FELLOWSHIP (INTERNATIONAL ARBITRATION)

Date: 4-5 June 2011 ♦ Time: 8.30am – 6.00pm ♦ Venue: Maxwell Chambers, Singapore

REGISTRATION CLOSING DATE: 5.00PM, 20 MAY 2011

Please complete all sections in BLOCK CAPITALS and return your completed form (with cheque payment) to:
Secretariat, Chartered Institute of Arbitrators (Singapore) Limited
Level 16, Malacca Centre, 20 Malacca Street, Singapore 048979
Email: Secretariat@ciarb.org.sg; Tel: +65-65213111; Fax: +65-65213001

REGISTRATION DETAILS

Dr/Mr/Mrs/Miss/Mdm	Full name: <i>(Pls underline surname.)</i>
Tel:	Email: <i>(A valid email address is required for confirmation of registration.)</i>
Designation:	Organisation Name:
Address:	
Special Requirements (diet/access/other):	

COURSE FEE

(inclusive of Course Guides, Tea Breaks & Lunch)

- S\$2,500 for CI Arb Associates/Members
- S\$2,700 nett for members of supporting organisations
- S\$3,000 for non-members

Please select below as appropriate.

S\$2,500 nett for CI Arb Associate/Member

S\$2,700 nett for Member of:	Association of Certified Fraud Examiners (ACFE)	Australian Institute of Quantity Surveyors (AIQS)	Chartered Institute of Building (CIOB)	Institution of Civil Engineers (ICE)	The Institution of Engineers, Singapore (IES)
Law Society of Singapore (LSS)	Licensing Executives Society (Singapore) (LES)	Lighthouse Club	Singapore Contractors Association (SCAL)	Singapore Corporate Counsel Association (SCCA)	Society of Construction Law (Singapore) (SCL Singapore)
Singapore Institute of Architects (SIA)	Singapore Institute of Arbitrators (SI Arb)	Singapore Institute of Surveyors and Valuers (SISV)	Tunnelling and Underground Construction Society (Singapore) (TUCSS)	Membership no: _____	

S\$3,000 nett for Non-member

PAYMENT METHOD

Please select one of the following payment methods:

Cheque/Bank Draft: Please find enclosed a Cheque/Bank Draft made payable to
"Chartered Institute of Arbitrators (Singapore) Limited"

for the amount of S\$ _____ (Bank: _____ /Cheque/Draft No.: _____)

By Inter-bank GIRPO (IBG). I confirm I have made payment of S\$ _____ by IBG to DBS Account No.: 001-905849-0 on _____ and the Transaction Reference No. is _____.

TERMS & CONDITIONS

By submitting this form, the applicant has certified that the above information is accurate to the best of his/her knowledge and has agreed to the following terms & conditions:

1. Any cancellation received in writing 30 days or more prior to the event date will be subject to a 50% cancellation charge.
2. There is no refund for cancellations within 30 days of the event date.
3. Registration will be confirmed only upon receipt of the appropriate registration fee.
4. For substitutions, please let us have the name and contact details (including email address) of the substitute candidate in writing before the event date to avoid cancellation charges.
5. Full payment of the registration fee shall apply to any "no-show" by a registered candidate on the event date.

Disclaimer: The Chartered Institute of Arbitrators (Singapore) Limited reserves the right to cancel or change the date, venue or content of programmes, speakers, lecturers or tutors without prior notice.